

PM63

1 day

## PRINCE2 Project Management Board Workshop

*A core part of the PRINCE2 project management method is the Project Management Board. Yet many members of PRINCE2 PM Boards are not fully aware of their tasks and responsibilities. An effective PM Board can make the difference between a successful project and a disaster. Using presentations, discussions and a real-life Case Study, this workshop presents the PRINCE2 processes, controls and techniques. It explains how a PM Board is formed, how it can be scaled, its responsibilities, how it operates and how it interacts with Programme Management and the Project Manager, to deliver a successful project. Familiarity with PRINCE2 is not a prerequisite for this course but management experience is required to appreciate the issues discussed.*

### Course Objectives

- Explain the issues of Project Management and position PRINCE2 in the market.
  - Show how PRINCE2 is structured and used.
  - Present the eight PRINCE2 processes
  - Explain the eight PRINCE2 Components
  - Review the three basic PRINCE2 Techniques
  - Explain how to form a Project Board
  - How to tailor the Board for your specific Project
  - Identify Board responsibilities
  - Understand the working relationship with the PM
- Understand Management-by-Exception and Tolerances
  - Present Product Based Planning techniques
  - Explain Quality-centred Planning
  - Discuss the principles of tailoring PRINCE2 to your environment.
  - Show how to start a successful PRINCE2 project.
  - Show how a PRINCE2 project finishes
  - Illustrate the key points of a PRINCE2 Project Management Board by a real-life Case Study.

### Audience

- Senior staff expecting to form a PRINCE2 Project Management Board
- Project Managers needing to know how to work with the PRINCE2 PM Board
- Senior Programme Management working in a PRINCE2 environment
- Executives needing to understand the implications of PRINCE2

### Prerequisites

- Knowledge of basic Project Management

### Timetable

Register at 09:00 for 09:30 start.  
Finish at 17:00.

### Presentation Style

Lectures and group discussions.

### Dates and Venues

Refer to *Course Schedules*.

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The course covers:

📁 PRINCE2 Project Management Overview

📁 The PRINCE2 Processes

📁 The PRINCE2 Controls

📁 PRINCE2 Components

📁 Product-based Planning

📁 How PRINCE2 projects start - Project Initiation

📁 Stages, Exception Management and Tolerances in PRINCE2

📁 How PRINCE2 projects finish - Project Closure

📁 Organisation of the Management Board

📁 The partners of the Management Board

📁 How the Project Management Board interacts with the Project Manager

📁 The Core activities and responsibilities of the Board

📁 Scaling the Management Board up and down according to the project requirements

📁 Managing the Business Case

📁 Managing Risk

📁 Case Study -of a well-known recent public project and its Management Board organisation