

	Product Description Outline	SU	DP	IP	CS	MP	SB	CP
1	<i>Benefits Review Plan</i>		Ap	C			U	U
2	<i>Business Case</i>		Co	C			U	
2	Business Case - Outline	C	Ap/R		R			
3	Checkpoint Report				R	C		
4	<i>Communication Mgmnt Strtgy</i>			C				
5	Configuration Item Records			C/U	C/U/Co	U	C/U	U
6	<i>Configuration Mgmnt Strtgy</i>			C				
7	Daily Log	C/U			U			CI
8	End Project Report		Ap					C
9	End Stage Report		Ap				C	
10	Exception Report		Re		C			
11	Highlight Report		I		C			
12	Issue Register		Ra	C/Po	U	Ra	U	U/CI
13	Issue Report				C/U			
14	Lessons Log	C	R		U			CI
15	Lessons Report		Di				C	C
16	<i>Plan - Project</i>			C			U	U
16	<i>Plan - Exception</i>		Ap				C	
16	<i>Plan - Stage</i>	C	Ap		R/U		C	
16	<i>Plan - Team</i>				R	C/U		
16	Plan - Initiation Stage Plan	C	Ap					
17	<i>Product Description(s)</i>			C				
18	Product Status Account(report)							C
19	<i>Project Brief</i>	A	Ap/R					
20	<i>Project Initiation Document</i>		Ap	A			U	
21	<i>Project Product Description</i>	C	Ap					
22	<i>Quality Management Strategy</i>			C				
23	Quality Register			C	U	U	U	CI
24	<i>Risk Management Strategy</i>			C				
25	Risk Register			C/Po	U		U	CI
26	<i>Work Package</i>					Ap/U		

KEY

A	Assemble	I	Inspect	Ra	Raise
Ap	Approve	Ob	Obtain(s)	Re	Respond
C	Create	P	Prepare	U	Update
CI	Close	Po	Populate	S	Selected
Co	Confirm	Pr	Provide		
Di	Distribute	R	Review		

NB:

- 1 **"Bold Italic"** indicates products which once approved are baselined and then stay under Change Control
- 2 All products with Report suffix are snapshots of status
- 3 All others are Dynamic management products

	Products - Not in Appendix A!	SU	DP	IP	CS	MP	SB	CP
x1	Acceptance Record							Ob
x2	Additional Role Descriptions	C		U				
x3	Additional Work Estimates							C
x4	Appointed Exec	Co						
x5	Appointed PM Team	Co						
x6	Appointed PM Team	Co						
x7	Appointed-PM	Co						
x8	Approval Records					Ob		
x9	Draft Project Closure Notification							P
x10	Follow-on action recs.		Di				C	C
x11	Issue		Ra			Ra		
x12	PM Team Role Desc	C		U				
x13	PM Team Structure	C	Ap	U				
x14	PM Team Structure	C		U				
x15	Project Approach	C/S						
x16	Project Controls			C				
x17	Project Mandate	Pr						
x18	Risk					Ra		
x19	Role Description - Exec	C	Ap	U				
x20	Role Description - PM	C		U				
x21	Specialist Products		Co/Ap			C		
x22	Team Plan				R	C/U		

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